

MINUTES OF MEETING

***BALLENTRAE HILLSBOROUGH COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING***

Tuesday, February 1, 2022, at 6:30 p.m.

Virtual Meeting

Board Members present at roll call:

Lakesha Mixon	Board Member
Michael Cole	Board Member
Shamekia Keaton	Board Member

Also Present:

Casey Smith	Excelsior Community Management
Amanda Armentrout	Excelsior Community Management

FIRST ORDER OF ADMINISTRATION

Call to Order and Roll Call

The meeting was called to order at 6:39pm. The Board Members and staff in attendance are outlined above.

SECOND ORDER OF ADMINISTRATION

Public Comment Period

There were no public comments.

FIRST ORDER OF BUSINESS

Landscaping Contractors

Landscaping Vendor bids- Ms. Smith was informed of the Supervisor's requests for new landscaping vendor. Three bids were discussed. Ms. Mixon expressed concerns for the six magnolia trees off Balm River Road need trimming and care. Ms. Mixon would also request an increase in the fertilizing of the grass at both entrances. Mr. Cole suggested Florida Groundskeeper be notified with a 30-day Notice of Termination. The three vendors were discussed, as well as expectations of Ms. Smith following up with the new vendor to ensure work and scope are as expected.

On MOTION by Ms. Keaton, second by Mr. Cole, and all in favor, the board approved moving forward with Brightview Landscaping beginning March 2022.

District Manager:

1. Playground Project Bids – It is requested Ms. Smith investigate estimates on costs for improving the playground area. It has been requested the costs of a canopy cover, Handicap Accessible approved swing, there is interest in either adding rubber mulch or artificial grass as a base. It was also recommended more updated new equipment, and repurposing or selling the old equipment, to assist in meeting costs. Ms. Smith will investigate this matter.
2. Dog Park Project Bids- It is requested Ms. Smith acquire bids for the Dog Park. It was noted there is an interest in getting bids for artificial turf for this additionally. Ms. Smith understands the request for quotes for the entire scope of the project's needs. Ms. Smith will be working with her team to create a scope to get proposals.

SUPERVISOR REQUEST

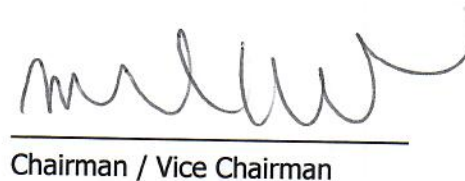
Ms. Keaton and Mr. Cole are requesting to have weekly updates on proposed Landscaping vendor. Ms. Smith confirmed that was possible and will plan accordingly.

Audience Comments

There were no audience comments.

The Board adjourned the February 1, 2022, Board of Supervisors meeting at 7:01 PM.


Secretary / Assistant Secretary


Chairman / Vice Chairman