

MINUTES OF MEETING

***BALLENTRAE HILLSBOROUGH COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING***

Tuesday, October 12, 2021 at 6:30 p.m.

Virtual Meeting

Board Members present at roll call:

Lakesha Mixon	Board Member
Michael Cole	Board Member
Cassandra Andres	Board Member

Also Present:

Cory Ringley	Excelsior Community Management
Amanda Armentrout	Excelsior Community Management

FIRST ORDER OF ADMINISTRATION

Call to Order and Roll Call

The meeting was called to order at 6:34pm. The Board Members and staff in attendance are outlined above.

SECOND ORDER OF ADMINISTRATION

Public Comment Period

There were no public comments.

THIRD ORDER OF ADMINISTRATION

**Consideration of the minutes from
the September 14, 2021 Board of
Supervisors Meeting**

On MOTION by Mr. Cole, seconded by Ms. Mixon, with all in favor, the Board approved the September 14, 2021, Board of Supervisors Meeting Minutes.

FIRST ORDER OF BUSINESS

**Ratification of Payment
Authorization No. 197**

These are the invoices that were paid.

On MOTION by Mr. Mixon, seconded by Ms. Andres, with all in favor, RFP #197 is approved.

SECOND ORDER OF BUSINESS

Current Financials

Mr. Ringley provided the current financials to the Board for review, if the board has any question they will reach out.

THIRD ORDER OF BUSINESS

Resolution 2022-01 Setting the meeting Schedule for Fiscal Year 2022.

On MOTION by Ms. Andres, seconded by Ms. Mixon, with all in favor, the Board approved the meeting dates.

STAFF REPORTS

District Manager:

1. Playground mulch – Mr. Ringley explained that the new wood mulch is down and completed, it has been graded properly for good drainage. Also, discussed option to add some new playground equipment. Mr. Ringley will look into companies Excelsior has previously used to obtain quotes for the board and options. The board would also like Mr. Ringley to look into some canopy cover for the playground area.
2. Clubhouse Seal – Mr. Ringley provided quote from GM stucco to seal clubhouse \$2,100. Mr. Ringley also provided two quotes from ECM. First quote using H&C a high-quality lifetime warranty product \$2,719.79. Second quote PSM Paver sealant 1 year warranty cheaper option \$1,855.47. The board would like Mr. Ringley to get additional quotes. Mr. Ringley will also get information on if sealing the pool deck is an option.
3. Engineer Report – Mr. Ringley stated in the report we did not learn anything more than we already knew. The board agreed to leave it be until the pool needs to be resurfaced.
4. Pressure Washing Project Bids – Mr. Ringley provided 3 quotes with the same scope of work to the board, Squeegee Squad was the lowest Bid at \$5,900, the board work like to confirm the scope of work with Marcelo at Squeegee Squad and if correct move forward with the project. Mr. Ringley with notify the community by the CDD and HOA website and bulletin board.

On MOTION by Ms. Andres, seconded by Ms. Mixon, with all in favor, the Board approved pressure cleaning project not exceeding \$6,000.

5. Landscaping – Mr. Ringley met with Shamekia and the Florida Groundsman David. There are 7 magnolia trees and 5 of them are in too bad of shape cure in a timely manner. Shamekia stated she likes the set up at the rear exit monument with the 2-oak tree on each side of the monument not blocking the view or looking over crowded. They are starting this week to put in the annuals, and they should be completed by Monday. The weed situation was a lot more than ECM and landscapers expected they are very invasive. Mr. Ringley will also speak with David about trimming the oak trees at the exit. Mr. Ringley will get quote on palm tree trimming and removal of the seed pods. Trimming palms are not in the scope of the work for the landscapers.

SUPERVISOR REQUESTS

Fall decorations and Christmas decorations need to come out. Mr. Ringley will coordinate getting that set up.

He will also get the flags out for Veterans Day, 72 total flags in the same location.

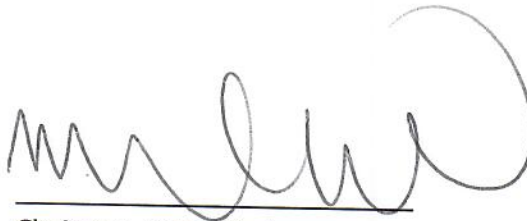
Replace the 2 outside lights at the club house, black in color to match, cost around \$80 each. If they have them in stock Excelsior will purchase and install them this week.

Audience Comments

Eric Abramson, asks if the old playground equipment can be sold? Mr. Ringley will look into that. He would like a company to come out to the community and bring options to the table. Asked about the quote for the sealing of the community building and if was on the written quote that was given.

The Board adjourned the October 12, 2021 Board of Supervisors meeting at 7:37 pm.


Secretary / Assistant Secretary


Chairman / Vice Chairman