

MINUTES OF MEETING

***BALLENTRAE HILLSBOROUGH COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING***

Tuesday, January 12, 2021 at 6:31 p.m.

Ballentrae Clubhouse

11864 Thicket Wood Drive,

Riverview, FL 33579

Board Members present at roll call:

Lakesha Mixon	Board Member
Michael Cole	Board Member
Timothy Peterson	Board Member

Also Present:

Cory Ringley	Excelsior Community Management
Linda Springfield	Excelsior Community Management

FIRST ORDER OF ADMINISTRATION

Call to Order and Roll Call

The meeting was called to order at 6:31pm. The Board Members and staff in attendance are outlined above.

SECOND ORDER OF ADMINISTRATION

Public Comment Period

There was no one from the public in attendance.

THIRD ORDER OF ADMINISTRATION

**Consideration of the minutes from
the November 10, 2020 Board of
Supervisors Meeting**

On MOTION by Mr. Cole, seconded by Ms. Mixon, with all in favor, the Board approved the November 10, 2020, Board of Supervisors Meeting Minutes.

FIRST ORDER OF BUSINESS

**Ratification of Payment
Authorization No. 192**

On MOTION by Mr. Cole, seconded by Ms. Mixon, with all in favor, the Board approved Ratification of Payment Authorization No. 192.

OTHER BUSINESS

There was no other business discussed at this point.

STAFF REPORTS

Landscape Report –

1. **Ted Swanson** – Mr. Swanson gave the Board a monthly service report and summary of his plan of action. Mr. Swanson explained that he replaced the annuals that were damaged due to frost and adjusted the watering schedule to one day a week due to new watering restrictions. He braced the weeping willow upright at the North Balm entrance and has made adjustments to the soil to accommodate the annuals at the Rhodine monument.

District Manager-

1. Pool Repair – Mr. Ringley stated the Excelsior repaired the areas of concern in the pool and there are no further concerns at this time.
2. Clubhouse Facade– Mr. Ringley stated that when work was being done on the drainage ditch, it was discovered that the rock façade was falling off. Mr. Ringley met with GM Stucco who stated that the entire façade needs to be replaced in lieu of repair due to not being properly installed; they will be following up with a bid. Mr. Cole asked that two more bids be provided by the end of the month to have the façade replaced and for Mr. Ringley to begin the process of pursuing the builder and/or contractor for reimbursement.
3. Dog Park
 - a. Water - Mr. Ringley provided an estimate of \$9,476.00 from Hillsborough County to have water brought to the dog park. Mr. Cole asked that this be tabled for now due to more pressing concerns.
 - b. Signs – Mr. Cole stated he would like the signs on the fence and asked Mr. Ringley to present exact verbiage so the signs could be ordered.

On MOTION by Ms. Mixon, seconded by Mr. Cole, with all in favor, the Board approved placement of the dog park signs.

SUPERVISOR REQUESTS

1. Mr. Cole requested the budget for December 2020, Mr. Ringley said he would provide it next week.
2. Mr. Peterson had a concern regarding the dog station for pet waste bags being inside the dog park area for larger dogs only. Mr. Cole suggested moving that one to the outside area temporarily and ordering another one so ultimately, they will have one in both the small and large dog park area.

On MOTION by Mr. Cole, seconded by Mr. Peterson, with all in favor, the Board approved placement of the dog park waste stations.

3. Mr. Cole was concerned that the cameras on site did not show who vandalized the restrooms in the pool area as the pool was closed at the time the damage occurred. He requested that video footage be pulled and that criminal charges be initiated due to the extent of the damage. The Board requested access to the cameras as well.

On motion by Mr. Cole, seconded by Ms. Mixon, the Board adjourned the January 12, 2021 Board of Supervisors meeting at 7:21pm.

Secretary / Assistant Secretary

Chairman / Vice Chairman