

**MINUTES OF MEETING**

***BALLENTRAE HILLSBOROUGH COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING  
Tuesday, September 8, 2020 at 6:33 p.m.  
Virtual Meeting***

Board Members present at roll call:

Michael Cole	Board Member
Lakeisha Mixon	Board Member
Timothy Peterson	Board Member
Edwin Maldonado	Board Member
Shameka Keaton	Board Member

Also, Present:

Jennifer Robertson	Excelsior Community Management LLC
Cory Ringley	Excelsior Community Management LLC

**FIRST ORDER OF ADMINISTRATION**

**Roll Call to Confirm Quorum**

The meeting was called to order. The Board Members and staff in attendance are outlined above.

**SECOND ORDER OF ADMINISTRATION**

**Public Comment Period**

No public comments

**THIRD ORDER OF ADMINISTRATION**

**Consideration of minutes from  
the August 11, 2020 Board of  
Supervisors Meeting**

Ms. Robertson states that she emailed it to the supervisors and no changes were suggested.

On MOTION by Mr. Cole, seconded by Mr. Peterson, with all in favor, the Board approved the minutes from August 11, 2020.
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**FOURTH ORDER OF ADMINISTRATION**

**Consideration of Resolution 2020-  
05, Setting the Date, Time, and  
Place for Landowners Meeting**

The proposed meeting landowners meeting date is November 10, 2020. The plan is to hold the meeting virtually due to CDC

Restrictions for COVID-19 unless that changes.

On MOTION by Ms. Keaton seconded by Mr. Maldonado, with all in favor, the Board approved the 2020-05 Setting the Date, Time, and Place for Landowners Meeting.

**FIRST ORDER OF BUSINESS**

**Ratification of Payment  
Authorization No. 190**

These are invoices that were paid in the last month.

On MOTION by Mr. Cole, seconded by Mr. Maldonado, with all in favor, the Board approved Ratification of Payment Authorization No. 190.

**SECOND ORDER OF BUSINESS**

**Consideration of Pinch A Penny,  
Pool vendor proposal**

Mr. Maldonado wanted more information on the Scope of Work they were agreeing to before considering the proposal. All board members agreed. Tabled until provided with a complete scope of work.

**THIRD ORDER OF BUSINESS**

**Consideration of Insurance  
Renewal Proposal**

Ms. Robertson showed the board the best quotes that the agent could collect which showed a significant increase from last year. Ms. Keaton requested that Ms. Robertson get additional quotes from additional agents in an attempt to find a lower price. Michael also asked Jen to look into insurance coverage for the dog park the CDD is considering.

**STAFF REPORTS**

**Landscape Report-**

1. **Ted Swanson** – Mr. Swanson gave the Board a monthly service report and summary of his plan of action. During his irrigation inspection he found multiple error codes in the system that he traced to a zone 10 decoder and a failed DUAL module in the controller, He had them replaced as they were under manufacturer warranty. He replaced at his own expense various plants that died due to fungus and will address areas where grass is still too high from the extended rainy season. He replaced sod in

entrance. Annuals will be replaced again the first week of October to get on the same timeline as the growers.

**District Manager-**

1. Dog Park – Ms. Robertson showed the Board the three quotes for the dog park fencing, from Mo'zArt Designs, DT Contracting Inc, and Property Services GC.

On MOTION by Ms. Keaton, seconded by Mr. Cole, with all in favor, the Board approved moving forward with the dog park and fence quote by Mo'zArt Designs.

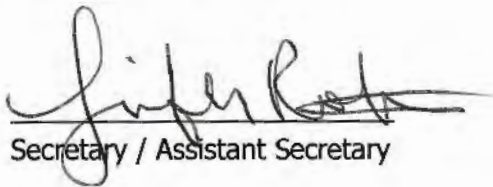
2. Pool Furniture – Ms. Robertson advised that the pool furniture was ready for delivery and once it was okayed by the board, they would deliver it to the pool. Mr. Cole suggested putting the furniture out immediately. All in favor.

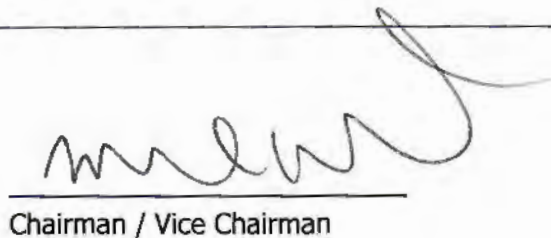
**Supervisor Requests**

**Audience Comments**

None

ON MOTION by Mr. Cole, seconded by Ms. Keaton, with all in favor, the Board adjourned the September 8, 2020 Board of Supervisor's Meeting for the Ballentrae Hillsborough Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman