

MINUTES OF MEETING

***BALLENTRAE HILLSBOROUGH COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING***

Tuesday, May 12, 2020 at 6:32 p.m.

Virtual Meeting

Board Members present at roll call:

Michael Cole	Board Member
Lakeisha Mixon	Board Member
Timothy Peterson	Board Member
Shamekia Keaton	Board Member

Also, Present:

Jennifer Robertson	Excelsior Community Management LLC
Linda Springfield	Excelsior Community Management LLC

FIRST ORDER OF ADMINISTRATION

Call to Order and Roll Call

The meeting was called to order. The Board Members and staff in attendance are outlined above.

SECOND ORDER OF ADMINISTRATION

Public Comment Period

No public comments

THIRD ORDER OF ADMINISTRATION

**Consideration of minutes from
the March 10, 2020 Board of
Supervisors Meeting**

Ms. Robertson states that she emailed it to the supervisors and no changes were suggested.

On MOTION by Ms. Mixon, seconded by Ms. Keaton, with all in favor, the Board approved the minutes from March 10, 2020.

FIRST ORDER OF BUISNESS

**Ratification of Payment
Authorization No. 186 & 187**

These are invoices that were paid in the last month.

On MOTION by Mr. Peterson, seconded by Mr. Cole, with all in favor, the Board approved the motion to ratify Payment Authorization No.186 & 187.

STAFF REPORTS

Landscape Report-

1. **Ted Swanson** – Mr. Swanson gave the Board a monthly service report and summary of his plan of action along with proposals for landscaping ideas in front of the clubhouse. He addressed the irrigation issue which was repaired stating the annuals would be replaced by May 19, 2020. He believes the mulch will be available by late June 2020 as it is on backorder due to Covid 19. Mr. Cole asked for additional proposals for trees other than Magnolias.

District Manager-

1. **Parking Space Resurface** – Rose Paving will reach out in March 2020 with a date for paving the parking spaces in front of the clubhouse as the manufacturer has shut down due to Covid 19.
2. **Pool Furniture** – Ms. Robertson announced they will need to find a new vendor with a similar price point as the previous vendor is no longer producing pool furniture. As requested, the new ceiling fans and timers have been installed.
3. **Dog Park** – Ms. Robertson provided a proposal from Mozart for \$6,600 which includes a five-foot-tall black vinyl chain link fence around a triangular shape with a large runner down the middle, dividing large and small dogs, two gates and a staging area. The Board asked for Ms. Robertson to get additional bids.
4. **Amenities** – Ms. Robertson stated that Florida is still in a state of emergency until July 1, 2020; therefore, the Board can make decisions regarding opening the amenities. They all agreed to reconvene and work towards June 1, 2020 as a target date to open the pool to give them time to develop a plan of action, ie. additional signage.
5. **Budget 2020-2021** – Ms. Robertson will email a proposed budget to the Directors, including line items for new tables, a large TV and internet for the clubhouse.


Supervisor Requests

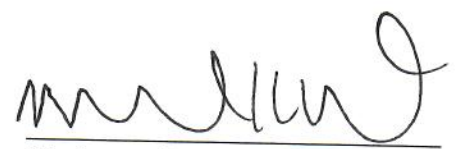
Ms. Keaton asked that the trees along Balm Riverview be checked for disease and Mr. Peterson asked for Ms. Robertson to follow up with the treated ponds as there seems to be no apparent change after being treated.

Audience Comments

None

ON MOTION by Mr. Cole, seconded by Ms. Keaton, with all in favor, the Board adjourned the May 12, 2020 Board of Supervisor's Meeting for the Ballentrae Hillsborough Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman