



Severe Storm Event Preparation & Cleanup Plan

In the event that a severe storm is threatening to strike the District's area, Excelsior's team will work to get the District assets and property prepared. We want the Board of Supervisors and Members to be able to focus on their family's storm preparedness. After the event passes, we will also have a team available for District area clean up as soon as it is safe to travel.

Preparation:

1. The pool and clubhouse will be closed once a decision by management has been made to begin preparation. This is normally about forty-eight hours in advance of an expected strike.
2. The pool will be drained about 24" below normal water level to help reduce the risk of it overflowing.
3. The pool furniture will be safely secured. This may involve placing some inside the pool under the water.
4. All pool gates will be chained up and restrooms locked.
5. Windows and doors at the clubhouse area will be prepped and protected as needed.
6. Any loose items will be removed and properly stored. This could include offsite from clubhouse. Items could include trash cans, safety devices and poles.
7. Any electronics and systems susceptible to water damage, may be removed for safe storage.

Clean Up:

1. As soon as it is safe to travel, management will have a team member inspect the property for any possible damage.
2. Urgent matters will be addressed as soon as possible. For example, a tree on District property, falls over and blocks a sidewalk or road.
3. All other matters will be addressed as soon as possible.
4. If there is minimal damage and the pool and clubhouse can be opened, we will work to have that completed within five (5) business days of the storm passing.
5. If there is damage that requires additional work or insurance claims, management will work to get it completed or reported as soon as possible. For example, water intrusion in the clubhouse, missing shingles, damaged windows.